

**BOARD OF SELECTMEN
SPECIAL MEETING
JANUARY 20, 2016
7:00 PM**

**RECEIVED
TOWN OF SALEM, CT**

2016 JAN 28 P 3:17

*Holly Alligord asst
TOWN CLERK*

PRESENT: Kevin Lyden, Robert Ross, David Kennedy, Stuart Gadbois, Edward Chmielewski

1. Call to Order: K. Lyden called the meeting to order at 7:00 P.M.

2. Pledge of Allegiance

3. Approval of Minutes

A) M/S/C (Ross/Gadbois) to approve the Board of Selectmen January 5, 2016 Regular Meeting minutes as presented.

Vote: Approved unanimous.

4. Agenda

A) Appoint Elby Burr to Economic Development Commission

M/S/C (Lyden/Gadbois) to appoint Elby Burr to the Economic Development Commission contingent on review of the minority representation of the Commission.

Vote: Approved unanimous.

Discussion took place on the appointment of Elby Burr.

E. Chmielewski asked if there is a problem with minority representation by appointing Elby to the Commission.

K. Lyden stated he would look into the representation for the Commission.

B) Review Capital for Fiscal Year 2016/2017

K. Lyden stated the Board of Finance asked the Board of Selectmen to review the 2016-2017 Capital Budget. (See attached.)

K. Lyden will discuss the items with the BOS and make recommendations to the BOF. (See attached.)

R. Ross stated that the 10 Year Capital Plan is not binding and can be modified at any time.

1. BOE Replace Corridor Lockers (1994) \$38,449

K. Lyden presented pictures of the lockers to the BOS for review. He stated he thinks it is more of a maintenance issue and replacement is not needed; he recommends removing the item from the Capital Plan.

Donald Bourdeau stated 25% of the lockers are not functional. Some of the lockers are bent; he stated at what point do you fix or replace them. The combinations need to be change every year. The new lockers would be bigger than the old ones.

R. Ross asked if it could be broken up over a period of time. He does not feel as though this is a high priority on the list.

D. Bourdeau stated it should be done as one project; he will look into it.

E. Chmielewski stated he wished he had the information sooner to review.

S. Gadbois stated the BOS needs to decide which the best place to spend the money is.

D. Kennedy stated they should be fixed under maintenance.

E. Chmielewski said he would have liked the Superintendent here to discuss the issue; it should go to the BOF. The BOE should present their case to the BOF.

K. Lyden stated it is unnecessary at this time and should be fixed under maintenance.

The BOS concur the lockers should be fixed under maintenance and should be taken out of the Capital budget.

15. Library Interior Upgrade – Carpet \$15,805

K. Lyden stated the carpet is 12 year olds. It is the original carpet. It does get a lot of wear and tear.

R. Ross asked if there have been any recent major capital investments in the Library; the BOF should note that the Library is a revenue generator for the town and a high traffic place, appearance is important.

K. Lyden stated no, only maintenance issues.

The Library Board should present their case to the BOF.

18. Public Works 11-Foot Snow Plow \$10,359

All of the Selectmen concur with keeping this item on the Capital Plan.

20. Public Works F-250 pickup truck with lift gate \$32,360

K. Lyden recommended a grant be looked into to help with the expense of the vehicle and recommended this not stay on the Capital Plan.

The BOS concur with the First Selectman's comments that a grant should be applied for and if not granted, revisited the request next year. They recommend it should be removed from the Capital Plan.

34. Public Works Road \$400,000

K. Lyden recommend this line should be funded the same as last year for \$385,000. The BOS concur with the First Selectman to reduce the line item amount.

39. GLVFC Station Phone System \$6,400

K. Lyden recommends funding; however, have Connecticut Communications diagnose the problem.

Chief Jim Savalle explained the background of the problem and wiring. The phones are still an issue.

The BOS concur with the First Selectman and leave it on the Capital Plan but have the wiring problem researched.

21. Public Works Tractor \$30,022

K. Lyden asked D. Bourdeau background of the request.

D. Bourdeau stated this would replace an older tractor that has no power steering. An injury occurred last year with the old tractor. The new one would have multi use, a bucket and four wheel drive.

E. Chmielewski asked if another piece of equipment would not have to be replaced in the future because of the multi-use of this one. D. Bourdeau stated the Ford tractor would be sold.

The BOS concur this is a needed piece of equipment and should remain on the Capital Plan.

40. GLVFC Slip Resistant Flooring \$26,000

Chief Savalle informed the BOS of the process of the flooring and what would need to be done.

The BOS concur that the item should remain on the Capital Plan.

41. GLVFC Turn out gear \$11,550

42. GLVFC Replacement hose \$5,000

Chief Savalle is requesting funds for 3 sets of gear.

The BOS concur for the funding of these line items in the amount of \$16,500.

51. SVFCO Replacement Gear Hose \$10,000

The BOS concur for the funding to remain in the Capital Plan.

19. Public Works Zero Turn Mower \$15,604
D. Bourdeau the mowers have a high usage between the fields and the school. He will use the State bid for the purchasing of the mower.
The BOS concur that the item should remain on the Capital Plan.
56. Light Tower \$5,000
Chief Savalle stated it will have multi uses for the tower.
Chief Martin stated it would be a used one and towable.
The BOS concur for the item to remain on the Capital Plan.
35. GLVFC/SVFCO Training Building \$25,000
Chief Martin stated the funding is for an addition to be able to hold live fire training.
E. Chmielewski stated he would like an overview of the future plans for the training building. Is it safe for training?
Chief Martin stated the first step was for a drawing by a professional engineer, the training building will be inspected every three years by a professional engineer. The building started to be used in 2013; in 2014 it was used 29 times. If another facility was going to be used, it would have cost the tax payers approximately between \$8,200 & \$14,000 depending on training to be done. There is a life expectancy of 40 years for the building. State certified instructors are used in the training.
D. Kennedy asked if both companies will be training at the facility.
Chief Savalle and Chief Martin stated yes they would both be using the facility.
The BOS concur for the item to remain in the Capital Plan
16. Recreation – Septic System for concession stand and toilets \$37,000
K. Lyden stated he does not think this is good use of funding.
D. Kennedy stated that Salem does not offer much for children, and the Recreation Commission offers what they can through sports and recreation. Several other towns use Salem's facilities and they should be upgraded at this point.
Diane Weston stated when this project was presented to the BOF; it was to be done in a three step project. The fields get used a lot for tournaments.
Discussion took place about the bathroom use and upkeep.
D. Kennedy stated to keep in mind that the Salem Recreation Commission brings in \$8,000 to \$10,000 per year in field use fees.
E. Chmielewski stated more information is needed; there is no input from the Chair of the Recreation Commission, and that Recreation reconsider and reevaluate, agreed shelter is needed and express concern about liability of bathroom or port-o-potty.
R. Ross stated a shelter of some kind is needed; concern maintenance of the bathrooms and liability.
S. Gadbois agreed with R. Ross.
D. Kennedy stated he thinks there is always room for negotiation and if the BOF recommends that the Recreation Commission take another look at the plan, the Commission is open to that; something needs to be done. He welcomes the BOF input.
50. SVFCO Engine Tanker \$695,000
Chief Rick Martin submitted an application for a FEMA grant for 95% of replacement cost. The application has been accepted. The priorities are trucks that are older than 1992 and open cab design. Chief Martin contacted Senator Blumenthal and Senator Courtney for letters of endorsement. If the grant is received, the expense for Salem will be \$35,000. The 25 year old truck could be traded in, sold or given to Public Works. It will be known in September or October if the grant is awarded.
The BOS recommend funding of \$35,000 in line item for grant matching funds. If unsuccessful with grant we should reassess next year for resubmitting grant or funding purchase. The BOS concurred with the statement and for the item to remain in the Capital Plan.

38. GLVFC Tanker Truck \$445,000

K. Lyden discussed with GLVFC President and Treasurer combining their rescue and pumper truck in 2025 reducing to one vehicle. They still would like their tanker before the 2022 date. K. Lyden agreed this is not a bad idea if they specify a tanker that is somewhat easier to drive (i.e. automatic transmission, narrower body). K. Lyden stated personally he is not ready to put it on this year's Capital Plan, he stated if the GLVFC wanted to go to referendum, he is not opposed to let the town's people decide. Cheryl Philopena, president of GLVFC would like to discuss the ownership of the building at a future date. Chief Savalle stated he finds it hard to go to the BOF for funding, he feels since the study was done, it is very contentious with the BOF. He feels the town needs a tanker.

Discussion took place on the building and the ownership; it will be discussed at a later date.

E. Chmielewski stated cannot make an informed recommendation, he would like more information and time to study the material; and he thinks it should be kept in the Capital plan.

D. Kennedy stated it is an older truck, it is part of the task force and the MRI stated Salem is water deficient so a tanker is needed. He thinks it should stay on the Capital plan.

R. Ross stated combining truck use for multipurpose vehicle should be researched more, not opposed to keep it on the Capital plan.

S. Gadbois stated the tanker seems well maintained, a standard is trouble to drive.

K. Lyden asked Chief Savalle to relook at a truck with automatic transmission, narrower body and easier to drive.

Chief Savalle said the expense will increase if the truck is an automatic and in the past he has tried to get grants.

The BOS is not opposed to funding in FY 2016/2017 Capital Plan. With concurrence by GLVFC they combine ET & Rescue in 2025 and specify a tanker that will be easier to drive for the next generation of volunteers.

C) Assign Liaisons

The Liaisons will be as follows:

Robert Ross – Salem Free Public Library

Stuart Gadbois – Economic Development Commission

David Kennedy – Planning and Zoning Commission

Ed Chmielewski – Inland Wetlands Conservation Commission

David Kennedy and Diane Weston will report for the Recreation Commission.

Stuart Gadbois will help with the Board of Education

(See attached.)

3. Adjournment

M/C/S (Chmielewski/Gadbois) to adjourn at 9:48 P.M.

Vote: Approved unanimous.

Respectfully Submitted

Diane Weston

Recording Secretary

BOARD OF SELECTMAN
SPECIAL MEETING
1/20/16

The Board of Finance has asked the Board of Selectmen to review and comment on the Fiscal Year 2016-2017 Proposed Capital Budget.

It is not stated in the Charter that requires the Board of Selectman to review Capital Items.

The Charter does state in Section 6-02 Powers, Duties and Responsibilities of the First Selectman:

#3. The First Selectman shall be responsible for making a continuous review of the current and future needs of the Town, including financial needs and budget requirements.

#11. The First Selectman shall recommend to the Board of Selectmen suggested projects that the Town should consider implementing during the coming Fiscal Year, which shall be used as a guide in the development of the Annual Town Budget.

With the above-mentioned in mind and the request by the Board of Finance, I have reviewed the Capital Items of Fiscal Year 2016-2017, and have them listed on the following pages with background information and comments.

I encourage my Fellow Selectmen to join in a healthy discussion on the capital needs of our Town in the next Fiscal Year and make additional comments, which will be forwarded to the Board of Finance.